

RAJYA SABHA SECRETARIAT
(TRAINING CELL)

Parliament House Annexe
New Delhi

No.RS.18(1)/2017-Trg.

Dated 4th January 2017

C I R C U L A R

SUB: 32nd International Training Programme on Legislative Drafting from 9th February to 10th March 2017 organized by BPST, Lok Sabha Secretariat.

The Bureau of Parliamentary Studies & Training (BPST), Lok Sabha Secretariat is organizing the 32nd International Training Programme on 'Legislative Drafting' from 9th February to 10th March 2017 for the officers of the rank of Assistant Director and above of the LAFEA Service. The programme is designed for the officials of Lok Sabha, Rajya Sabha and State Legislature Secretariats. The participants attending the programme should have a **degree in Law**. The programme also includes one week attachment programme with one of the State Legislatures in the country.

2. Accordingly, all officers of the level of Assistant Director and above of the LAFEA Service who are interested in attending the said programme may forward their nomination (as per the attached Proforma), duly approved by their Secretary/Additional Secretary/Joint Secretary concerned to the Training Cell latest by 9th January 2017. For the approval of the nominations, the Guidelines for Domestic Training will apply (**Annexure 'A'**). Besides, any officer who has already attended the Training Programme on 'Legislative Drafting' at BPST, Lok Sabha Secretariat will not be eligible to attend the aforesaid programme.



(ARUN BAKSHI)
ASSISTANT DIRECTOR

To

All Officers/Sections of LAFEA Service.

PROFORMA

1. **Name :**

2. **Designation :**

3. **Contact no. :**
Mobile :
E-mail ID :

4. **Details of Domestic Training Programme
attended during the last three years :**

5. **Brief Job Profile :**

Signature

(with date)

